

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting Monday, October 10, 2016

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nate Erickson, Charles Funk, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson; Absent Rodney Huttunen. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; staff members Mr. Kerkvliet, Mrs. Koch, Mrs. Simon and Becky Pierson; students Amber Johnson and Kirsti Savela; Student Council member George Lausten; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Johnson seconded to approve the agenda with the following additions: 7.5.3 Medical leave request Yosenny Avelsgard and 7.5.4 resignation from Bus Driver Shane Siltala. Motion carried unanimously.

Student Council Representative George Lausten reported on Fall Festival Week for the week of October 10<sup>th</sup> noting that there would be dress up days every day; powder puff volleyball; activities planned during lunch times; Friday, October 17<sup>th</sup>, will have an activity day with bounce houses, movies, video games, and open gym.

Business Manager Holly Paulson reported on (1) Shirley and Clarence Suvanto started a \$10,000 scholarship fund and noting that Shirley is a 1959 graduate of Sebeka School; (2) submitted employee census to National Insurance Services for FY2017 noting that this is used to calculate the Group Term Life and Long Term Disability premiums for the year; (3) will be attending a seminar at LCSC on Health Insurance Transparency act and the Affordable Care Act; (4) reviewed a report on the Free and Reduced Program.

Activities Director Mr. Lillquist's report included (1) Junior High BBB coach position open; (2) Girls Cross Country is ranked #12 in the state; Football currently seeded #4 in sub-section; and Volleyball currently seeded #1 in the North half of section 6A; and (3) baseball will be adding a pitch count this spring; officials are required to present identification to supervisors this year, failure by the school to check and an unregistered official is used a \$250 fine will be issued.

Assistant Principal Mrs. Walter reported on (1) midterms grade mailed out; (2) revised elementary schedules; Title 1 working with grade level groups this year and also providing math support with AVMR background; (3) high school students have met and did some work on character qualities on National Character Day on 9/22; had a motivational speaker come in and share his message with students on the "value" of who they are; and students also completed a REACH survey; (4) October is National Bullying Prevention month with the 19th being "Unite Against Bullying" day, students are asked to wear orange on that day in support of uniting against bullying; also working on "Cool to Care" and "A Day of Caring"; (5) students will begin working on portfolios; (6) 4th-6th grade Student Leadership Team will begin later in October; (7) will continue celebrating staff through "Shout Outs" or "Standing Ovarations"; and (8) for professional development, teachers will be working on technology goals, learning more about Google Apps for Education, understanding habits of stress-resilient people, doing action research on social-emotional learning and getting visual with classroom work.

Superintendent Mr. Fjeldheim reported on (1) Targeted Services for grades K-6 will begin on October 11th and run through April 27th on Tuesdays and Thursdays; (2) Evaluations for non-tenured teachers will take place the second half of October, tenured teacher evaluations will be completed during the second semester; (3) Peer Coaches will complete their first observations by beginning of November; (4) reviewed information regarding the Region IV Administrator's Forum, ESSA, MSBA's Statewide Advocacy Tour, request from Mr. Oyster to attend the World Dairy Expo in Madison, WI, and the 2016 MASA Fall Conference; (5) received a letter from the Minnesota Foundation informing of a \$2,000 donation to the music program from Tom and Kyle Schulz; (6) congratulated Board member Bryan Pederson for receiving the MSBA Leadership Development Award for completing training in Phase I, II, III, and IV; and (7) Linda Hendrickx, Housing Manager for Serenity Living Solutions, formerly Heritage House, presented information to the Board regarding their Emergency Preparedness Plan and asked if the school could provide transportation if there was a need for evacuation. It was noted that the Board will review the request and make a decision at the November board meeting.

Under Discussion Items, Mrs. Simon, Amber Johnson, and Kirsti Savela reported on their trip to Costa Rica and thanked the Board for the opportunity to go on the trip; Mr. Fjeldheim reviewed Q-Comp goals for 2016-2017, MREA Fall conference November 13th-15th, and went over information from the first Community Input Committee regarding facilities.

Pederson moved, Nelson seconded to approve the following consent agenda items:

- Regular meeting minutes from the September 12th board meeting;
- Treasurer and Investment report for October;
- Monthly bills at \$618,482.99;
- Q-Comp Leadership positions: Q-Comp Coordinator-Maureen Dragseth;  
Peer Coaches - Dan Doyle, Mike Heino, Becca Pulju, Kathy Fjeldheim, Donna Yliniemi, and  
Maureen Dragseth; Data Management Team - Vicki Lake and Cody Geiser;  
Teacher Mentors - Dan Doyle, Jeff Lake, Donna Yliniemi, Tiffany Schroerer, and Carol Lindroos;
- Luke Roberts as Student Council Co-Advisor;
- Medical leave for Yosenny Avelsgard from October 7th through November 7th;
- Resignation of half-time bus driver Shane Siltala effective October 14th;
- October enrollment at 503 students K-12.

Motion carried unanimously.

Johnson moved, Erickson seconded to approve the second reading of the Faculty Handbook as presented. Motion carried unanimously.

Andrew Adams, auditor from Eide Bailly, reviewed information on the 2015-2016 audit. He noted that overall the audit was very good with minimal findings.

Nelson moved, Pederson seconded to approve the first reading of the 2015-2016 audit report showing the findings of a material weakness in Segregation of Duties, preparation of financial statements, significant journal entries, and inappropriate use of student activity funds but also noting that the overall 2015-2016 audit went very well. Motion carried unanimously.

Erickson moved, Johnson seconded to approve the following competencies for school bus drivers 1) Safely operate the type of school bus the driver will be operating; 2) Understand student behavior, including issues related to students with disabilities; 3) Ensure orderly conduct of students on the bus and handle incidents of misconduct appropriately; 4) Know and understand relevant laws, rules of the road, and local school bus safety policies; 5) Handle emergency situations; 6) Safely load and unload students. Motion carried unanimously.

Pederson moved, Olson seconded to approve the Assurance of Compliance report showing that the school district is in compliance with state and federal laws prohibiting discrimination. Motion carried unanimously.

Mr. K and Mrs Koch presented information to the Board regarding the November 2017 band and choir Disney trip and asked the School Board's permission to take the students on this trip.

Pederson moved, Johnson seconded to approve the Band and Choir Disney trip for November 12-19, 2017. Motion carried unanimously.

Nelson moved, Erickson seconded to approve consideration to vote to have bylaws amended for the MSHSL to allow two additional seats filled on the MSHSL Board of Directors by superintendents and to allow our Board representative to vote yes on the ballot at that time. Motion carried unanimously.

Johnson moved, Nelson seconded to approve changing the Monday, November 14th board meeting to Tuesday, November 15th at 6:00 p.m. in the District Office due to a conflict with the MREA conference. Motion carried unanimously.

Pederson moved, Erickson seconded to adjourn the regular meeting at 7:48 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebeka School District