

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting Tuesday, November 15, 2016

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nate Erickson, Charles Funk, Rod Huttunen, Eric Nelson, and JoAnn Olson. Absent members Russell Johnson and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; staff member Becky Pierson; Student Council Representative Wyatt Meech; Mark Lenz from MLA; Jodi Zesbaugh from Ehlers and Associates; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Erickson seconded to approve the agenda as presented. Motion carried unanimously.

Student Council Representative Wyatt Meech reported on Student Council held a mock election for the General Election; Student Council members volunteered at the Halloween party that was put on by SCAB; and Student Council plans to purchase a gaming system for students to use when an activity night is planned.

Business Manager Holly Paulson reported on (1) completed and published the District Revenues and Expenditures Budget for FY2016 and FY2017; (2) attended a seminar on 2017 Health Insurance Transparency Act (HITA) and Affordable Care Act; and (3) working on revised FY2017 budget.

Activities Director Jon Lillquist's report included (1) Football lost in second round of section playoffs to #1 Barnesville; (2) Girls Cross Country finished 2nd in Sections with Annika Aho advancing to State where she placed 15th; (3) Volleyball finished second in Section 6A; and (4) all winter coaching positions have been filled; GBB started November 14th; BBB and Wrestling will start November 21st.

Assistant Principal Mrs. Walter reported on (1) End of first quarter was November 4th and conferences were held on the 10th with 90% participation in the elementary; (2) Grants received - \$2,000 from NAMI Suicide Prevention program to train staff and administration on common signs of psychological distress and how to approach at-risk students for referral to the school counselor; \$2,500 from NJPA School Partnership grant to help offset the cost of additional chromebooks and cart for students in Mrs. P-H's science classroom; and a Macmillan Field Trip Grant in the amount of \$43 per student to help offset the cost for the 6th grade class trip; (3) Fall CPI refresher course was completed for Special Education staff and paraprofessionals; (4) Title I Parent Night was held on November 1st with discussion on services provided to students and parents learning about the AVMR math program; (5) The 4th-6th grade Student Leadership Team met and are beginning the study of leaderships and goals this group would like to support throughout the school year; (6) Americanism Program was held on November 10th; (7) Winter Band Concert is scheduled for December 9th at 7:30 p.m.; Elementary Winter program is scheduled for December 16th at 1:30 p.m.; and Winter Choir Concert is scheduled for December 12th at 7:30 p.m.

Superintendent Mr. Fjeldheim reported on (1) Thanked the Americanism Committee and the music department for their hard work on the Americanism program that was held with students in attendance on November 10th; (2) Freshwater Legislative Day scheduled for December 6th at the Maslowski Wellness Center; (3) Pairing Committee will meet in Sebeka on Thursday, November 17th; (4) Health and Safety Committee was held on November 1st noting no major concerns at this time; (5) Costs for special education tuition billing has increased significantly over the past couple of years. An explanation was given related to the increases we are experiencing; and (6) Custodial staff have all outside work completed and are ready for the winter season; Food Service department running fairly well; and bus driver training was held on November 1st and bus inspection was completed at the end of October and noted everything went well.

Under Discussion Items, (1) Mark Lenz and other representatives from MLA and Jodi Zesbaugh with two other representatives from Ehlers and Associates were present to review various tax options for a school building bond and the process to go through for a building bond. Mr. Lenz also reviewed several options identified by the Task Force Committee regarding boiler replacement, remodeling, tearing down the 1930's addition and building new classrooms, building another gym, etc. (2) Mr. Funk, Mrs. Olson, and Mrs. Walter reviewed meetings attended at the MREA Fall Conference. Mr. Funk also noted that he was glad that this year Mrs. Lillquist also attended representing the teachers; and (3) Mr. Fjeldheim reviewed some of the information for the summary of the World's Best Workforce report noting that one requirement of the report is to report back to the public about the progress made on the goals from the previous plan done at an open meeting. When the report is completed, the summary report will be posted on the school's website for the public to view and the final report will be discussed at the December board meeting. The WBWF summary report is due December 15th to MDE.

Olson moved, Nelson seconded to approve the following consent agenda items with the removal of winter coaching assignments:

- October 10th regular meeting minutes;
- Treasurer and Investment report for November;
- monthly bills;
- Marvin Redetzke as half time bus driver;
- November enrollment at 500 students K-12

Motion carried unanimously.

Olson moved, Erickson seconded to approve the following winter coaching assignments:

Wrestling: Head Coach Jake Oyster; assistants Cody Geiser & Wade Hukriede;
Speech: Ruth Bowman and Michelle Koch;
BBB: Head Coach Jon Lillquist; assistants Jeff Lake; C-Team Luke Roberts; and
Jr. High Jerome Meyer;
GBB: Head Coach Mike Heino; assistant Reggie Kiser; C-Team Heidi Heino; and
Jr. High Becca Pulju;
BBB Cheerleading: Sarah Kuschel;
Wrestling Cheerleading: Kari Carlson

Funk and Nelson abstained from voting. Motion carries.

Funk moved, Erickson seconded to approve the second reading of the 2015-2016 audit report showing findings of a material weakness in Segregation of Duties, preparation of financial statements, significant journal entries, and concerns with how student activity funds are entered and dispersed through activity funds in Fund 1; and noting that the overall 2015-2016 audit went very well. Motion carried unanimously.

Nelson moved, Olson second to approve the first reading of the ESP (Education Support Professionals) Seniority as presented. Motion carried unanimously.

Funk moved, Erickson seconded, as recommended by Weizenegger Engel Insurance (the school's insurance company), to not approve the request from Serenity Living Solutions for the use of a school bus for evacuation of residents due to the fact that school buses are not designed for the elderly, especially those who are of an assisted living nature due to the narrow walkways in the bus and the steps to get in and off the bus, etc. Motion carried unanimously.

Funk moved, Nelson seconded to approve increasing substitute teacher pay to \$120 per day effective January 1, 2017. Motion carried unanimously.

Olson moved, Erickson seconded to adopt the resolution canvassing the return of votes cast for the Sebeka School Board election which was held in conjunction with the General Election. Charles Funk (1041 votes), Rodney Huttunen (994 votes) and Eric Nelson (907 votes) were voted in for a four year term beginning with the first Monday in January. Erickson, Funk, Huttunen, Nelson, Olson voted in favor; against-none; absent Johnson & Pederson. Motion carried.

Erickson moved, Nelson seconded to adjourn the regular meeting at 8:27 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District