

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting May 8, 2017

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nathan Erickson, Charles Funk, Rodney Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; staff member Cathy Baumgart; Student Council Representatives George Lausten and Danya Yoch; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Funk seconded to approve the agenda with the addition of 9.8 Approve Building Maintenance Contract for Summer Cleaning. Motion carried unanimously.

Student Council Representatives George Lausten and Danya Yoch were present to thank the School Board for all they have done for the students this year; noted that the Sebeka High School "Day of Caring" will be on Monday, May 15th with students going out to help community members clean yards, clean roadsides, etc, there will also be a reward trip on Monday, May 15th to the Cozy Theatre or Maslowski Wellness Center for students who have passing grades, no tardies or have made up their time for tardies; have turned in any missing assignments and have turned in their volunteer hour form; Student Council is working with FFA to have lunch time activities, will be holding student elections for the 2017-2018 school year. As seniors, they also requested the week of May 22nd to have their finals on Monday, May 22 and Tuesday, May 23, Senior trip to Fargo on Wednesday, May 24, day off on Thursday, May 25, and graduation practice on Friday, May 26th.

Holly Paulson's Business Manager report included: (1) Completed revisions for the FY 2017 budget and working on the FY 2018 budget for the June meeting; (2) Representatives from Flexible Benefits Consulting held meetings for staff regarding health insurance and the change over to PEIP; (3) Increase of 3% on the Delta Dental renewal and no increase on the vision insurance; (4) Currently offering open enrollment for employees on health, dental and vision insurance; (5) Attended a year-end payroll meeting at CMERDC and will be attending the MASBO conference Wednesday, May 10th through Friday, May 12th, (6) Viewed a webinar on REAP (Rural Education Achievement Program) and noted that there will be a new procedure for applying for this grant, previously funds were automatically received on our rural location and economic condition and now will have to apply for these funds and will have to include an application and narrative; (7) Will be attending the UFARS year-end training in June; and (8) Reviewed the 2nd budget revision for FY 2017 which was approved as a new business item later in the meeting.

Mrs. Walter's Assistant Principal report included: (1) Congratulated Mrs. Koch and Mr. K. on the elementary spring program and the spring band concert; (2) Seniors honored at NJPA's Student Recognition Banquet were Anna Huttunen and Joe Lindroos - both earned scholarships; (3) Mrs. Maureen Dragseth was awarded NJPA's Educator of Excellence of Award; (4) Sebeka High School "Day of Caring" will take place on May 15th with students helping to improve, to clean up, to support and to beautify our town; (5) MCA's in Reading, Math, and Science have been completed with preliminary scores looking positive; (6) Reviewed plans for transitioning Junior High students; (7) Reviewed options for the math curriculum which is up for review this year and implementation of curriculum will take place during the 2017-2018 school year; (8) Reward trip for 7th -12th grades will be held Monday, May 15th for students who have qualified; and (9) Reviewed end of year details, finals and in-service days.

Mr. Fjeldheim's Superintendent report included: (1) Graduation will be held Friday, May 26th at 8:00 p.m.; (2) Class lists for elementary are being completed and will be distributed soon; (3) Summer school for Targeted Services is being worked on for grade 1-6 and will run from July 6th through July 27th, Monday through Thursday; Junior High will be held Tuesday through Thursday; (4) Teachers will be given end of year details that need to be completed by the end of next week; (5) Board Member Bryan Pederson noted that he would have to miss several meetings next year and asked the school board for their feedback on his responsibility as a school board member; all members were okay with his request and will be able to work with him on this matter; (6) Reviewed information on Technology Mobile which we will be a part of next school year. This is through NJPA and will focus on Robotic, Art & Design, Transportation, Environmental, Agricultural, Welding, Health Science, Nano, Computer, and Business Technology; (7) Reviewed grants submitted to NJPA for WiFi on our buses and for an interventionist in the lower elementary classrooms; (8) Reviewed insurance bids received and noted that PEIP would now be our insurance carrier as per board approval due to much lower rates than other bids; (9) Reviewed expenses for Skills USA and BPA to attend National conferences; and (10) Custodial Department getting organized for summer projects; end of year trips are being completed for elementary; and will run the summer food service program for the months of June (with just lunch being served) and July (breakfast and lunch).

Under Discussion Items the Board reviewed the School Board Self-Evaluation; the World's Best Workforce Plan Summary and discussed end of year in-service plans and summer workshops.

Funk moved, Johnson seconded to approve the following consent agenda items:

- April 10th regular meeting minutes and May 2nd special meeting minutes;
- Treasurer and Investment report for May;
- Monthly bills in the amount of \$551,340.95;
- Assignments of Jon Lillquist as Summer Rec Director and Head Coach; Summer Rec helpers Megan Heino, Jack Lillquist, Noah Stevens, and Madi Bullock with Ava Rathcke as a sub, adult helpers Reggie Kiser, Mike Heino, and Jeff Lake when and if needed from time to time;
- Letter of resignation of Co-Prom Advisor from Nikki Ament;
- Maternity Leave for Nicole Oyster from September 5th through December 1st;
- May enrollment at 509 students K-12.

Motion carried unanimously.

Funk moved, Pederson seconded to reconsider a vote that was taken at the May 2nd special meeting regarding having three (3) polling places; one at Sebeka School, one at Nimrod Community Hall and one at Paddock Township Hall. Chairperson Huttunen reread the motion that was done at May 2nd board meeting to vote on the three (3) polling places. The motion was reconsidered since a resolution was not done. All members voted against the reconsideration. Motion failed.

Pederson moved, Erickson seconded to approve the graduating class of 2017 contingent upon all requirements have been completed at the conclusion of the 2016-2017 school year. Motion carried unanimously.

Funk moved, Nelson seconded to approve amending the 2016-2017 school calendar showing the last day for seniors to be Tuesday, May 23rd with the senior class trip on Wednesday, May 24th. The last day for students in grades K-11 would be Wednesday, May 31st with dismissal at 1:00 p.m. and the last contract day for teachers would be Friday, June 2nd. Motion carried unanimously.

Erickson moved, Nelson seconded to approve revisions to the 2016-2017 budget showing revenues at \$6,478,966.00 and expenditures at \$6,655,896.00. The second revision of this year's budget indicates a deficit of \$176,930.00 for a total fund balance of all accounts at \$1,742,992.00. Motion carried unanimously.

Pederson moved, Erickson seconded to approve the 2017-2018 contract for Vocational Rehabilitation Co-op Services. Motion carried unanimously.

Funk moved, approved a resolution relating to the issuance of school building bonds and calling an election thereon by roll call vote of 6-1 calling a special bond referendum election on August 8th in the amount of \$12,515,000.00. The following members voted in favor: Erickson, Funk, Huttunen, Nelson, Olson, Pederson; the following voted against: Johnson; therefore the resolution was adopted.

Nelson moved, Funk seconded to approve a resolution establishing combined polling places for certain multiple precincts designating hours during which the polling places will remain open for voting for school district elections not held on the day of a statewide election and establishing an absentee ballot board by roll call vote 7-0. The polling places will be held at the Sebeka School and at the Nimrod Community Hall with polling hours from 1:00 p.m. to 8:00 p.m. The following members voted in favor: Erickson, Funk, Huttunen, Johnson, Nelson, Olson, Pederson; against: none; therefore the resolution was duly adopted.

Pederson moved, Johnson seconded to approve the change from health insurance carriers from Lakes Country Service Coop to PEIP effective July 1, 2017. Motion carried unanimously.

Erickson moved, Nelson seconded to approve a contract for summer cleaning from Building Maintenance Systems. Motion carried unanimously.