

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting June 13, 2016

The regular meeting was called to order at 7:00 p.m. The following members were in attendance: Nathan Erickson, Charles Funk, Rodney Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Business Manager Holly Paulson; staff members Maureen Dragseth, Melissa Koch, and Becky Pierson; and Review Messenger Reporter Roy Rudderforth.

Pederson moved, Nelson seconded to approve the agenda with the following additions: 6.3 Restructure Superintendent Contract; and 9.6 Superintendent bonus for meeting goals. Motion carried unanimously.

Business Manager Holly Paulson reported on (1) attended meeting at Freshwater for Career & Tech Levy and Perkins funds and year end SmartHR payroll for FY2016; will be attending Smart Finance year end meeting; (2) paid out Q-Comp noting expenditures total paid out was \$108,894; (3) met with National Insurance representative to review the District LTD & GTL; (4) FY2016 REAP balance of \$12,135 has been drawn down and received; (5) Title I & II budgets have been revise in SERVS pending MDE approval; (5) over half of the staff will be participating in the LCSC Fitbit wellness challenge program this fall; and (6) audit has been scheduled for the week of August 1st.

Assistant Principal Mrs. Walter's report included (1) MCA testing window for all assessments was completed on May 11th; (2) visit from MDH & MDE to highlight our work the last three years with an Active Schools grant that was written by Mrs. Mattson; review included videoing of students and interviewing of teachers and administration; (3) Sebeka High School Day of Caring was held the afternoon of May 18th with students and staff going out in the community to improve, clean up, support and to beautify our town of Sebeka; (4) report cards were sent out first week of June along with name of teachers for elementary students; (5) met with Q-Comp Peer groups to review the school year and to look at changes and plans for next year; (6) teachers and students were asked to complete the Brightbytes survey in May (survey that looks at how our district is integrating and implementing use of technology within our system and how skills are a part of each of these categories; (7) planning for summer school options for students who need to get credit recovery and Targeted Services which will take place in July; (8) will be receiving grant monies for two programs next fall - Wadena County Family Services Collaborative will be funding for a teacher-para training focused on the ACES Research and also for a pilot program for social-emotional learning (K-2) using a research-based curriculum called Second step; and (9) will be working on the DIRS (Disciplinary Incident Reporting System) report, Title I applications and the "Read Well by 3rd Grade Plan".

Superintendent Mr. Fjeldheim reported on (1) Summer School for Targeted Services will run from Wednesday, July 6th through Thursday, July 28th from 8:30 a.m. to 1:00 .m. and Credit Recovery for junior and senior high students will be held Tuesday through Thursday beginning July 12th; (2) received letters of appreciation from BPA students thanking the School Board for their support on their National trip to Boston and from a Dwight Warden who sent a letter to the school commending our softball team who were at the Walker Dairy Queen when he and his wife stopped there and our softball team let them go in line ahead of them. His comment, "I know this is a small gesture, but it left an incredible impression on both my wife and me. I wanted to let you know this, because all too often administrators only hear the negative about students."; (3) received a grant in the amount of \$500 from TCHC for the physical education department to order pedometers; and one in the amount of \$800 to purchase stand-up desks for the special education department; (4) reviewed the Mock OSHA walk through report done by NJPA, breakdown of College in the High Schools section fees, information on MCA proficiency results for grades 3-11; budget and policy provisions from this year's legislative session, and property tax relief under the 40% Ag2school tax credit; (5) MSBA Summer Seminar will be held on Sunday, August 7th for early bird sessions and regular sessions held on Monday, August 8th; (6) summer food service will provide lunch during the month of June and breakfast and lunch in July for students; custodial staff busy with summer projects; and ordered a new bus for next year.

Under Discussion Items, (1) Mr. Fjeldheim informed the board that the track has been resurfaced; the elementary computer lab has been moved to the back room of the media center and the elementary computer lab will be used as a special education room; Spanish classes will be moved to the high school computer lab and Miss Kopacek's classes will be moved to the Spanish room; asbestos removal in the FACS room and elevator hallways, stripping of floors has been started, and painting of elementary hallways will begin soon; (2) Mrs. Dragseth reviewed a slide presentation regarding the Q-Comp program and what is and what is not working within the program to improve instruction and student achievement; and (3) Mr. Funk opened up discussion regarding restructuring Mr. Fjeldheim's contract due to him being offered a position at WHA. A special negotiations committee meeting was scheduled for Thursday, July 16th at 7:00 a.m. in the District Office to meet with Mr. Fjeldheim to review and restructure his contract in order to try and maintain his services as the Superintendent of Sebeka School.

Johnson moved, Erickson seconded to approve the following consent agenda items:

- a. May 9th regular school board minutes;
- b. Treasurer and Investment report for June;
- c. Monthly bills at \$621,637.24;
- d. Call for milk bids;
- e. Tenure for Tiffany Schroeer, Heidi Huotari, and Shana Pazdernik-Hensch;
- f. Community Ed Director contract for Raina Connor for 2016-2017 at \$800 per month;
- g. Resignation from Paraprofessional Kieler Skaro;
- h. Lane change request from Tiffany Schroeer to MA+15/Step 7;
- i. Jerome Meyer as Head Softball Coach and Jesse Bullock as Assistant Softball Coach;
- j. Nicole Oyster as Head Cross Country Coach, Nick Jasmer as Assistant Cross Country Coach, and Tom Smith as Jr. High Cross Country Coach;
- k. End of year enrollment at 486 students K-12

Motion carried unanimously.

Funk moved, Nelson seconded to approve the second reading of the revisions to the 2015-2016 budget showing revenues at \$6,078,025 and expenditures at \$6,262,437 noting the second revision of this year's budget indicates a deficit of \$184,412.00 for a total fund balance of all accounts at \$1,978,384.00. Motion carried unanimously.

Nelson moved, Johnson seconded to approve the second reading of the 2016-2017 proposed budget showing revenues at \$6,253,098.00 and expenditures at \$6,527,87.00 noting With the projected revenue and expenditures as stated, there would be a deficit of \$274,779.00 projecting a fund balance on June 30, 2017 of \$1,701,605.00 and noted that this budget is based on a projected enrollment of 490 students and takes into effect the salary and benefit increases, and some additional inflationary increases for the 2016-2017 school year and if enrollments are less and additional expenditures exceed projections, the deficit could be greater and the fund balance lower. Motion carried unanimously.

Funk moved, Pederson seconded to approve the 2016-2017 insurance renewal from Weizenegger Engel Insurance for the school's liability and workman's compensation insurance. Motion carried unanimously.

Johnson moved, Erickson seconded to approve to write off \$25.50 in past lunch accounts. Motion carried unanimously.

Funk moved, Olson seconded to approve the contract for Vocational Rehabilitation Cooperative Services for the 2016-2017 school year. Motion carried unanimously.

The Board tabled approving an architectural firm to work with Sebeka School until the July meeting.

Funk moved, Olson seconded to approve the resolution establishing dates for filing affidavits of candidacy for school board elections noting that the period for filing affidavits of candidacy for school board members, where three members will be elected for a four-year term, will begin on August 2nd and close at 5:00 p.m. on August 16th with a filing fee of \$2.00 and affidavits must be filed in the District Office. Motion carried unanimously.

Funk moved, Pederson seconded to approve payment of incentive pay of \$6,000 to Mr. Fjeldheim for meeting or exceeding his goals for the 2015-2016 school year. Motion carried unanimously.

Nelson moved, Johnson seconded to adjourn the regular meeting at 8:41 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebeka School District