

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting Monday, July 17, 2017

The regular meeting was called to order at 7:00 p.m. The following members were in attendance: Charles Funk, Russell Johnson, Eric Nelson, and JoAnn Olson. Absent members: Nate Erickson, Rodney Huttunen, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Pederson seconded to approve the agenda with the addition of 7.5.2 Elementary Physical Education Instructor resignation Kelly Stoll. Motion carried unanimously.

Business Manager Holly Paulson reported on the following items: (1) REAP application has been completed and accepted; (2) Final Title I draw of \$63,519.58 and Title II of \$12,076.77 have been made and received; carryover amounts for Title I is \$1,028.49 and \$750.04 for Title II; (3) Working on negotiations for FY2018 and FY2019; (4) Completed IRS Form 720 for reporting of PCORI fees; (5) Attended UFARS year-end at CMERDC; (6) preparing for the FY2017 audit; auditors from Eide Bailly will be here July 26th; and (7) Received a request for information for FY2017 Worker's Comp Audit;

Assistant Principal Jill Walter reported on the following items: (1) working on beginning of year details; (2) Submitted the Read Well by 3rd Grade Plan report and DIRS report and thanked Mrs. Hesse and elementary staff for collecting information for the Read Well by 3rd grade Plan and thanked Mr. Roberts for his work in analyzing the data for the DIRS report; (3) Grants - submitted order for SEL curriculum per Wadena Family Services grant; for flexible seating, a \$2500 matching funds innovative grant from NJPA; Sony Corporation of America grant; a MN Power Foundation Grant, Wish You Well Foundation grant, and a CHS Prairie Lakes grant for a community reads program; and (4) Reviewed the 2017-2018 Sebeka School K-5 Literacy Plan; draft of the Elementary Handbook, draft of the High School Handbook; and the LLA Action/Strategic Plan;

Superintendent/Principal Mr. Fjeldheim reported on the following items: (1) Beginning of year details being worked on; (2) reviewed legislative updates regarding 2017 E12 Budget and Policy Provisions and updates from MSBA (3) Pairing Committee meeting will be held on August 9<sup>th</sup> in Sebeka; (4) Summer Targeted Services for grades 1st-6th started on Thursday, July 6th and will run through Thursday, July 27th; Credit Recovery for Junior High students began Tuesday, July 11th and will run through Thursday, July 27th; (5) Discussed information regarding the lot located south of the school with the large church; (6) Discussed information on either buying buses or leasing on a three to five year basis; (7) Reviewed a letter from ESP Union President Jason Pierson indicating that the union has accepted the board's offer on negotiations for FY2018 and FY2019; (8) Reviewed an email from Lisa Preuss of Farmers Union Insurance agreeing to the cyber liability/data compromise coverage for \$100,000 with terrorism coverage for the quote that was received earlier of \$55,649.00; (9) Reviewed a letter from Knutson, Flynn and Deans, law office who put the ballot question together for us requiring schools to review the Review and Comment document from the state at a public meeting and a regular school board meeting meets the requirement; and (10) Reviewed the curriculum Review Cycle that Mrs. Walter put together.

Under Discussion Items, Superintendent Fjeldheim reviewed the agenda for the MSBA Summer Seminar which will be held in August; the Commissioner's Review and Comment document; and policy changes/revisions for 2017-2018.

Nelson moved, Olson seconded to approve the following consent agenda with the exception of 7.5.2 Kelli Stoll resignation:

- a. Approved the minutes of the June 12, 2017 regular meeting and the June 22, 2017 special meeting;
- b. Approved the Treasurer and Investment report for July;
- c. Approved the monthly bills at \$643,681.39;
- d. Approved to authorize participation in Federal and State School Breakfast/Lunch and Kindergarten Milk program for the 2017-2018 school year;
- e. Approved MSBA, MREA, MASA, MASSP, and LCSC dues for the 2017-2018 school year;
- f. Approved the following fall sports assignments:  
Volleyball – Head Coach Becca Pulju; Assistant Coach Jon Lillquist; C-team Coach Vicki Lake;  
Junior High Coach Amy Brown;  
Football – Head Coach Jeremy Nordick; Assistant Coaches Lee Shepersky, Randy Thompson, and  
Charlie Hrdlicka; Junior High Coaches – Kevin Sommers and Keiler Skaro;  
Cross Country – Head Coach Nicole Oyster; Assistant Coach Nick Jasmer; Junior High Tom Smith.

Motion carried unanimously.

Johnson moved, Nelson seconded to approve the resignation of Kelli Stoll as K-6 Physical Education Instructor and to thank her for her one year of service to Sebeka School and wish her well on her new endeavor. Motion carried unanimously.

The Board reviewed the following milk bids received:

Name of Bidder	Cass Clay Kemps		Land O Lakes/Dean Foods	
	Esc.	Firm	Esc.	Firm
1% Milk	.1645		.165	
Skim Milk	.1527		.153	
Fat Free Choc. Milk	.1766		.175	
Lactose free Milk	.5895		.55	

Nelson moved, Johnson seconded to approve the escalating bid for milk products from Land O' Lakes for the 2017-2018 school year. Motion carried unanimously.

Funk moved, Nelson seconded to approve the following Breakfast and Hot Lunch Fees:

- Breakfast – free for elementary; High School Breakfast (7-12) - \$1.15 Adult - \$1.70
- Lunch – K-5 - \$2.00; 6-12 - \$2.05; Adult - \$3.60
- Extra milk - \$ .25 cents/carton;

Motion carried unanimously.

The Board tabled the activity admission fees until the August board meeting.

Nelson moved, Funk seconded to not charge student participation fees for activities. Motion carried unanimously.

Nelson moved, Johnson seconded to keep the ticket taker pay at \$33.00 per event or \$11.00 per hour whichever is greater. Motion carried unanimously.

Johnson moved, Nelson seconded to keep substitute teacher pay at \$120.00 for full day and \$60.00 for half days. Motion carried unanimously.

Nelson moved, Johnson seconded to approve the substitute pay for janitorial, paraprofessionals, office staff and food service at \$12.00 per hour. Motion carried unanimously.

Funk moved, Johnson seconded to approve Custodial Helper pay at \$12.30 per hour, 3-4 hours per day during student attendance days. Motion carried unanimously.

Nelson moved, Olson seconded to approve the first reading of the Elementary and Secondary Handbooks for the 2017-2018 school year as presented. Motion carried unanimously.

Nelson moved, Johnson seconded to approve the College in the High Schools concurrent Enrollment agreements for the 2017-2018 school year with M-State and CLC. Motion carried unanimously.

Nelson moved, Olson seconded to approve the ten year Long Term Facilities Maintenance Revenue application for the 2017-2018 school year as presented. Motion carried unanimously.

Olson moved, Funk seconded to approve the Statements of Assurance for Principal Development and Evaluation Assurance; Teacher Development and Evaluation Assurance; and Q Comp Program Update statement of Assurances for the 2017-2018 school year. Motion carried unanimously.

Olson moved, Johnson seconded to approve the designation of Superintendent David Fjeldheim as the Identified Official for the External User Access Recertification for MDE for the 2017-2018 school year. Motion carried unanimously.

Johnson moved, Nelson seconded to approve the Mental Health Purchase of Services Agreement with Northern Pines Mental Health Facilities for the 2017-2018 school year at a cost of \$10,000.00. Motion carried unanimously.

Nelson moved, Olson seconded to adjourn the regular meeting at 9:37 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebeka School District