

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Truth in Taxation Meeting and Regular Meeting  
Monday, December 12, 2016

The Truth in Taxation meeting was called to order at 6:00 p.m. The following members were in attendance: Nate Erickson, Charles Funk, Rod Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim, Assistant Principal Jill Walter, Business Manager Holly Paulson, staff member Becky Pierson; Student Council Representative George Lausten; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Funk seconded to approve the agenda as presented for the Truth in Taxation meeting. Motion carried unanimously.

Superintendent Fjeldheim reviewed information on the school district budget; presented information on the school district's property taxes and presented the proposed 2016-payable-2017 tax levy. Consensus of the board was to levy the maximum of \$490,691.03.

Nelson moved, Erickson seconded to adjourn the Truth in Taxation meeting at 6:31 p.m. Motion carried unanimously.

The regular meeting was called to order at 6:31 p.m. The following members were in attendance: Nate Erickson, Charles Funk, Rod Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; staff member Becky Pierson; Student Council Representative George Lausten and Review Messenger Reporter Roy Rudderforth.

Erickson moved, Nelson seconded to approve the agenda as presented. Motion carried unanimously.

Student Council Representative George Lausten reported on holding a "Black Out Hunger" night on Thursday, December 16<sup>th</sup> at the Boys Basketball game; having "Count Down to Christmas" activities; and Student Council purchased two X-Box 1's for the student body to use during lunch periods and for student activity nights.

The Pairing Committee met on November 17<sup>th</sup> in Sebeka. Discussion was held on fall and winter sports and activities. The Committee reviewed the shared positions of Foreign Language, ECFE Parent Educator, and Family and Consumer Science. It was also noted that the arrangement for these shared positions will continue. Other items of discussion included school calendars and schedules, review of the Paired Master Agreement which expires at the end of the 2016-2017 school year, (it was noted that the Football agreement was just renewed for a two year agreement, and the Master Agreement for all other sports will be discussed again in March with a recommendation from the Pairing Committee). There was also discussion regarding the MSHSL's recommendations for student athlete violation penalties vs. what the school's policies are. The Principal's and AD's will get together to discuss and bring back recommendations to the committee at the March Pairing Committee meeting to address for the following school year. The next Pairing Committee is scheduled for Wednesday, March 1<sup>st</sup> at Menahga School starting at 7:30 a.m.

Business Manager Holly Paulson reported on working on the 2016-Payable-2017 Levy and the revised FY2017 budget; sports and activity contracts completed for the winter season; working with Freshwater on updating EDRS for Special Education staff for schedules and disability coding which is due December 6<sup>th</sup>; reconciling year-end for limits for pre-tax deductions (HSA, 403(b) and taxable fringe benefits).

Activities Director Jon Lillquist's report included (1) wrestling team started their season on December 8<sup>th</sup> with a triangular in Sebeka; GBB has a 1-1 start as of December 5<sup>th</sup>; and BBB has a 2-0 start as of December 5<sup>th</sup>; (2) BBB has 18 athletes participating in grades 8<sup>th</sup>-12<sup>th</sup>; 7<sup>th</sup> & 8<sup>th</sup> grade GBB has 13 students participating; 9<sup>th</sup>-12<sup>th</sup> grade GBB has 15 athletes participating; 7<sup>th</sup>-12<sup>th</sup> grade wrestling in Sebeka has 20 athletes participating; Boys Basketball Cheerleading has 7 girls participating from grades 7-12; and Wrestling Cheerleading has 5 girls participating from Sebeka.

Assistant Principal Mrs. Walter reported on the following (1) midway through second quarter with midterms being mailed to families; (2) thanked Ms. Polman and Drama Class for their great performance with the all school play; (3) Q-Comp peer coaches will have their second round of observations completed; (4) Clarity Brightbytes surveys were distributed to teachers and students; (5) reviewed the Highly Reliable School Survey based on the Marzano Research which was taken by staff; noted that students also were given the REACH survey and will share those results in January; and 9<sup>th</sup>-12<sup>th</sup> grade students will have their next MCIS session in January; (6) Band Winter concert was held on December 9<sup>th</sup>; Choir Concert was held on December 12<sup>th</sup>; Elementary program will be held on December 16<sup>th</sup>; (7) elementary teachers planning holiday events for their classes on December 22<sup>nd</sup> and high school students will be invited to an Advisory event sponsored by Student Council; Student Council planning on Bingo, Ugly Sweater Day and "treat" their classmates the week of December 19<sup>th</sup>; Student Council will pair up high school students with elementary classrooms to help with Christmas parties on the 22<sup>nd</sup>; (8) final day for students before Christmas will be December 22<sup>nd</sup> with school dismissed at 1:00, classes

will resume on January 3rd; and (9) Homecoming will be the week of January 23rd; end of 1st semester is January 20th; and teacher inservice on January 23rd.

Superintendent Mr. Fjeldheim reported on (1) registration for classes for second semester are being completed; (2) reviewed the following: November budget forecast; letter from MSBA recognizing Charles Funk for attaining the President's Award for completing 300 hours of attendance and training at MSBA and will be recognized at the Recognition Luncheon during the annual MSBA convention in January; and Freshwater Legislative Day; and (3) reviewed his goals for the remainder of the school year which include leadership and facilitation on future building facilities improvement; communication with constituents through advertisement of our school programs via newsletters and information to our taxpayers; and a technology google site to put information on so the school community has a reference point to go and receive updated school related information. Mr. Fjeldheim also complimented Mrs. Walter on her role and commitment as an instructional leader for our staff.

Under Discussion Items, Mr. Fjeldheim reviewed the progress and goals established for the five areas of the 2015-2016 World's Best Workforce which include 1) all students ready for kindergarten; 2) all students in third grade achieving grade-level literacy; 3) progress toward closing the achievement gap between free and reduced and non-free and reduced; 4) all students attaining career and college readiness before graduating from high school; and 5) all students graduating from high school. Mrs. Walter reviewed special education concerns, caseloads the teachers are dealing with, paperwork requirements, staffing to meet the needs in students IEP's and explained what we are currently doing to meet deadlines of testing, evaluation reports, etc. and Mr. Fjeldheim informed the Board that registration, hotel rooms, and luncheon have been reserved for all board members attending the MSBA Leadership conference in January.

Johnson moved, Nelson seconded to approve the 2015-2016 World's Best Workforce Report summary as presented. Motion carried unanimously.

Funk moved, Nelson seconded to approve the following consent agenda items:

- November 15th regular meeting minutes;
- Treasurer and Investment report for December;
- monthly bills at \$529,270.69;
- Resignation of Jessica Bullock as a one-on-one paraprofessional;
- advertise for a one-on-one paraprofessional;
- December enrollment at 499 students K-12.

Motion carried unanimously.

Nelson moved, Erickson seconded to approve the second reading of the 2016-2017 EMS-ESP Seniority list as presented.. Motion carried unanimously.

Johnson moved, Pederson seconded to approve the 2016-Payable-2017 tax levy at \$490,691.03 which is an increase of \$64,191.34 from the previous year's levy of \$426,499.69 noting the main reason for the increase was due to adjusting the pupil units due to the enrollment growth over the past two years, and changes in levying for additional levy dollars matched by state aid for the category of Long Term Facilities Maintenance. Motion carried unanimously.

Funk moved, Olson seconded to approve the first reading of the 2016-2017 EMS Seniority List as presented noting that the seniority list has been posted in both lounges. Motion carried unanimously.

The Board tabled Item 9.3 Consideration of Approval of Option for Facilities Improvement until the January School Board meeting.

Pederson moved, Olson seconded to approve an early dismissal of 1:00 p.m. on December 22nd for students and staff. Motion carried unanimously

Erickson moved, Nelson seconded to adjourn the regular meeting at 7:45 p.m. Motion carried unanimously.