

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting Monday, August 14, 2017

The regular meeting was called to order at 7:00 p.m. The following members were in attendance: Nate Erickson, Charles Funk, Rod Huttunen, Eric Nelson, and Bryan Pederson. Absent members Russell Johnson and JoAnn Olson. Also present were Superintendent Dave Fjeldheim; Business Manager Holly Paulson; staff members Melissa Koch and Becky Pierson; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Erickson seconded to approve the agenda as presented. Motion carried unanimously.

The Pairing Committee met on Wednesday, August 9th in Sebeka. Items of discussion were on Fall sports; review of current shared teaching positions of ECFE Parent Coordinator, Family and Consumer Science, and Foreign Language.

Business Manager Holly Paulson's report included (1) auditors from Eide Bailly were here on July 26th and are planning on presenting at the September board meeting; (2) submitted the Long-term Facilities Maintenance Revenue Applications with MDE; and (3) Food Service letters and applications were mailed out; (4) MSDLAF Term matured on July 31st earning the district \$5,572.60 and also noting that the district has been reinvested in 6-month CD's netting \$6,384.94 interest; (5) set up visit with Sam Pokorney of Flexible Benefit Consulting and Travis Willey of AFLAC to present during workshop days; and (6) received a \$100 donation from Grace Lutheran Church for the Needy Kids Fund.

Assistant Principal Jill Walter reported on (1) working on handbook revisions and information for school newsletter; (2) common planning time calendar for elementary staff; (3) 2017-2018 Advisory planning calendar; (4) finalizing details for start of school year; (5) organizing and planning for technology training; reviewing budgets; reorganizing of digital tools for communication with staff; drafting schedules for paraprofessional support PreK-1; and planning in-service days for the coming school year; (6) updating Administrative Google Site's website and school emergency operating plan; and (7) received a grant from CHS Prairie Lanes for \$500 for Community Read program and \$2500 for Flexible Seating (English, K & 2nd grade classroom) from NJPA Small School Partnerships.

Superintendent/Principal Mr. Fjeldheim reported on the following items: (1) mailed staff "Back to School" letters and in-service schedule; (2) football, volleyball, and cross country started practice August 14th; (3) Summer Food Service program went well with an average of over 100 meals served per day the month of July; (4) staffing completed for year; (5) reviewed MCA scores compared to area schools; (6) reviewed a survey of meal prices; (7) majority of summer work has been completed; and (8) Fall bus driver meeting will be held on August 28th.

Under Discussion Items, Mr. Fjeldheim reviewed staffing for the 2017-2018 school year noting that Lacey Hendrickx will replace Ruth Bowman, Jane Geiser will move from her paraprofessional position to the elementary special education position to replace Lacey Hendrickx; and Elizabeth Hillukka will fill in as a long term substitute for Nicole Oyster who is on leave until December. Mr. Fjeldheim also reviewed steps to be taken for the building process due to the referendum passing.

Pederson moved, Nelson seconded to approve the following consent agenda items:

- a. Approved the minutes of the 07/17/2016 regular meeting;
- b. Approved the Treasurer and Investment report for August;
- c. Approved the monthly bills at (\$587,504.13);
- d. Approved the ESP Union Contract Agreement for 2017-2019;
- e. Approved the assignment of Tanner Burgau as Elementary Physical Education Teacher for the 2017-2018 school year;
- f. Approved the assignment of Jane Geiser as Elementary Special Education Teacher for the 2017-2018 school year;

Motion carried unanimously.

Funk moved, Nelson seconded to approve the second reading of the Elementary and Secondary handbooks with the following change in admission fees: Sebeka students in grades K-12 and all staff will get in free to all games including UNC paired sports; students in grades K-4 must be accompanied by a parent/adult; and any community member who is willing to supervise/chaperone four (4) events/activities will get a free sports pass. Motion carried unanimously.

Funk moved, Erickson seconded to authorize the resolution canvassing returns of votes of School District Special Bond Referendum Election noting that a total of 682 voters of the school district voted on the question with 421 voting in favor and 261 voting against. A roll call vote was taken and the following members voted in favor: Erickson, Funk, Huttunen, Nelson, Pederson; the following members voted against: none, the following members were absent: Johnson and Olson; therefore the resolution was duly passed.

Funk moved, Nelson seconded to approve the Truth in Taxation hearing date for Monday, December 11, 2017 at 6:00 p.m. in the District Office with the regular meeting to follow. Motion carried unanimously.

Erickson moved, Pederson seconded to approve the Sebeka Public School Literacy Plan for 2017-2018 as presented. Motion carried unanimously.

Nelson moved, Funk seconded to approve the school wellness policy as presented. Motion carried unanimously.

Nelson moved, Pederson seconded to approve the dissolution of the existing Cooperative Sponsorship agreement for Boys hockey. Motion carried unanimously.

Funk moved, Erickson seconded to approve a new application for the Cooperative Sponsorship for Boys Hockey with WDC by adding Parkers Prairie to the sponsorship. Motion carried unanimously.

Funk moved, Nelson seconded to approve the Resolution of Sponsorship for the Wadena County Community Concern for Youth program. A roll call vote was taken with Erickson, Funk, Huttunen, Nelson, Pederson voting in favor; against none; absent: Johnson and Olson; therefore the resolution was duly passed.

Pederson moved, Erickson seconded to adjourn the regular meeting at 8:13 p.m. Motion carried unanimously.

Charles Funk
Acting Clerk of Sebeka School District